|  |  |  |  |
| --- | --- | --- | --- |
| **Company**  **Vendor Claim Form** | | | |
| Name |  | **Reason** |  |
| Claim rep |  | Claim Group |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Claimant** | | **Vendor** | |
| Name |  | Name |  |
| Address line 1 |  | Address line 1 |  |
| Address line 2 |  | Address line 2 |  |
| City |  | City |  |
| State/Prov |  | State/Prov |  |
| Zip/Postal Code |  | Zip/Postal Code |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Vendor** |  | Vendor claim # |  |
| Vendor number |  | Bol carrier |  |
| Delivery carrier |  | Bol date |  |
| Buyer code |  | Delivery date |  |
| Invoice # |  | PO number |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Consignee** | | **Shipper** | |
| Name |  | Name |  |
| Address line 1 |  | Address line 1 |  |
| Address line 2 |  | Address line 2 |  |
| City |  | City |  |
| State/Province |  | State/Province |  |
| Zip/Postal Code |  | Zip/Postal Code |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Internal claim # |  | In/Out |  | Trans mode |  |
| Load date |  | Seal # |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Acct rec # |  | Cost center |  |
| Domestic/International |  | Claim responsibility |  |
| Document origin |  | Vehicle # |  |
| Shipped from |  | Seal intact |  |
| Replacement soid |  | Date Requested |  |
| Invoice amt |  | Date filled |  |
| Requester name |  | Cycle time |  |
| Recovery amt |  | Updated |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Product 1 Information** |  | **Product 2 Information** |  |
| Product Name |  | Product Name |  |
| Description |  | Description |  |
| Reason |  | Reason |  |
| Qty |  | Qty |  |
| Unit Cost |  | Unit Cost |  |
| Weight |  | Weight |  |
| Catch wt. |  | Catch wt. |  |
| Rel val/disp % |  | Rel val/disp % |  |
| Total |  | Total |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Reimburse amt |  | Discount amt |  | Add’l charges |  | *Outstanding amt* |  |
| Write-off amt |  | Freight amt |  |  |  | *Total amt* |  |

**Did You Know?**

* MyEZClaim Vendor Claims software will **complete this form automatically** for you when you input data for your records
* MyEZClaim Vendor Claims **will remind you** if you forget to fill in a necessary field – reducing the chance that a vendor will reject your claim due to missing information
* **Key supporting vendor claim documents** such as bills of lading, delivery receipt, invoice and pictures can be attached to the vendor claim easily within the claim system.

For more information or for a free trial, visit [www.transolutionsinc.com](http://www.transolutionsinc.com/?utm_source=Vendor+Claim+Form&utm_medium=Download&utm_campaign=Vendor+Claim+Form)